IPN
INTERNATIONAL POLICE NETWORK
ASSOCIATION LOI 1901
SERVICE • COOPÉRATION • INTÉGRITÉ
SIRET 104 949 268 00015 | RNA W922023293

2 avenue Becquerelle
92600 Asnières-sur-Seine
+33 (0)6 58 53 03 56
ipn.section.france@gmail.com
www.international-police-network.fr

Dear Sir or Madam,

Further to your request regarding the search for a missing person, the International Police Network – France Section can provide assistance by conducting open-source intelligence (OSINT) analysis and disseminating information from publicly available sources, in order to contribute to the search.

Please find attached the following documents to be completed:

- Missing Person Search Form;
- Delegation of Authority;
- Information on the Processing of Personal Data;
- Authorisation to Publish Missing Person Notices on the Internet and Other Media;
- Specific Authorisation for Live Broadcasts and the Collection of Witness Statements;
- Applicant's Confidentiality Undertaking;
- Data Protection Policy.

To compile your case file, please provide us with the following documents and information:

- A copy of your valid identity document;
- Proof of your family relationship with the missing person;
- A recent photograph of the missing person;
- Any relevant supporting documents (messages, missing person reports, police complaints, etc.).

Please note that all information provided must be accurate.

The association is governed by the French Law of 1 July 1901 relating to non-profit associations. It uses only information that is publicly accessible and lawfully obtained, and does not replace or assume the role of the police or gendarmerie authorities. We recommend ensuring that the disappearance has been reported to the competent authorities.

Upon receipt of your completed file, a member of the association will contact you.

A suggested donation of €40 may be made to support the association. This donation is entirely voluntary, optional and non-binding.
Payment may be made by bank transfer:

IBAN:FR76 1695 8000 0155 8036 3037 784
BIC:QNTOFRP1XXX

Please include the following reference: "Search + missing person's name".

The information provided will be used solely for the purpose of handling your request and will be accessible only to authorised members of the association. You may request access to, correction of or deletion of your personal data at any time, subject to applicable legal requirements.

The association operates on a voluntary basis and cannot guarantee the outcome of its searches.

The association does not conduct any intrusive investigations or activities contrary to applicable law.

Yours faithfully,

The President
International Police Network – France Section

Correspondence adress IPN section France - BARUCH David - 2 avenue Becquerelle 92600 Asnières-sur-seine
Tel : 06 58 50 03 36 - mail : ipn.section.france@gmail.com - www.international-police-network.fr



Missing Person Search Form

Applicant's Identity :

Last Name : ..... First Name : .....

Date of Birth : ..... Place of Birth : .....

Address : .....

Postal Code : ..... City : ..... Country : .....

Phone Number : .....

Relationship to the Missing Person .....

E-mail : .....@.....

Employment / Occupation : .....

I wish to be assisted by the International Police Organization – France Section in the search for:

Identity of the Missing Person:

Last Name : ..... First Name : .....

Date of Birth : ..... Place of Birth : .....

Last Known Address : .....

Postal Code : ..... City : ..... Country : .....

Phone Number : ..... Employment / Occupation :.....

E-mail : .....@.....

Marital / Family Status : Single – Married – Civil Partnership (PACS) – Separated – Divorced – Widowed (Circle the applicable option)

Height : ..... Build : ..... Eye Color : .....

Hair Length and Color : .....

Distinguishing Features (Tattoos – Scars – Wearing Glasses):

.....

Date of Disappearance : ..... Place of Disappearance : .....

If the missing person was using a vehicle, please provide the following information: make, model, color, and registration number.
.

.....

Please provide the last known location where the missing person was seen. .....

.....

Please provide a description of the clothing the person was wearing at the time of their disappearance: :

.....

Phone Number : .....

Personal Circumstances and Social Environment of the Missing Person : Father's Full Name and Contact Details :

.....

Mother's Full Name and Contact Details :

.....

Spouse / Partner's Full Name and Contact Details :

.....

Children's Full Names and Contact Details :

.....

.....

Information regarding the missing person's health condition, including any known medical conditions, medical treatments, possible addictions, and any relevant medical history.

.....

☐**I hereby give my explicit consent to the collection and processing of this health data for the purpose of searching for the missing person**.

Missing Person Report and Official Steps Taken with the Competent Authorities:

Report of a Concerning Disappearance : yes - no If yes, date: : .....

Police Station or Gendarmerie Station: : (City) ..... Phone number : .....

Name of the Officer in Charge of the Investigation (if applicable): : .....

Case Reference Number (if known): : .....

Please provide any additional information regarding the investigation conducted by the competent authorities:

.....

.....

Please provide the name and contact details of the lawyer, if one has been appointed to handle the case:

.....

Description of the Circumstances of the Disappearance and Search Actions Already Undertaken by the Family or Relatives:

Please provide all information in your possession, even if it appears incomplete or uncertain to you.

Contact details of relatives, acquaintances and friends; a description of the missing person’s hobbies and places they usually visit, as well as any search efforts already undertaken by you.

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Signed at ..... On .....

Signature

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POWER OF ATTORNEY

I, the undersigned, hereby .....

Acting in my capacity as .....

Residing at .....

Phone Number .....

I hereby authorize the association to undertake any appropriate and necessary actions in connection with the search for the person identified below.

Last Name : ..... Missing since : .....

At : .....

Signed at ..... On .....

Signature

Information regarding the processing of personal data

I, the undersigned

.....

☐ I acknowledge that I have read the privacy policy concerning personal data, a copy of which is attached, and I accept its terms. I consent to my personal data being processed, including by automated means, in accordance with Regulation (EU) 2016/679 (GDPR) and the applicable French legislation relating to the protection of personal data. I have been informed of my rights of access, rectification, erasure, and restriction of processing, which I may exercise by contacting : ipn.section.france@gmail.com

Signed at ..... On .....

Signature

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AUTHORIZATION FOR THE PUBLICATION OF MISSING PERSON NOTICES ON THE INTERNET AND OTHER MEDIATS

I, the undersigned .....

Acting in my capacity as .....

I hereby authorize the publication and dissemination of information relating to the missing person through the following media:

- Internet
- Social media
- Live broadcasts (livestreams)
- Print media

This authorization is granted exclusively for the purpose of searching for the missing person.

Signed at ..... On .....

Signature Required

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SPECIFIC AUTHORIZATION FOR LIVE BROADCASTING AND THE COLLECTION OF TESTIMONIALS

Solely for the purpose of searching for the missing person identified in this file, I authorize the organization International Police Network to conduct—whenever deemed useful—live broadcasts on social media platforms (including, but not limited to, TikTok, Facebook, Instagram, and X, formerly Twitter) to share the missing person notice and solicit information or accounts from the public that may assist in the search.

This authorization is limited to the presentation of information that has been pre-selected and approved for public release, and includes inviting individuals with relevant information to contact the organization directly via a private channel.

Any information received will be evaluated with due discretion, without any assumption as to its accuracy. Where necessary and in compliance with applicable regulations, such information may be referred to the competent authorities.

The organization commits to taking all necessary precautions to limit the disclosure of personal data, avoid unverified public accusations, and—to the greatest extent possible—safeguard the safety, dignity, and privacy of the missing person and their loved ones.

This authorization is strictly limited to the search objective specified in this file and does not grant the organization any police powers or authority to conduct coercive investigations.

Signed at : On :

Signature :

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APPLICANT CONFIDENTIALITY AGREEMENT

I, the undersigned ....., acting in my capacity as .....,

I commit, for the entire duration of the search and after its conclusion, to the following:

1. Not to transmit, show, or disseminate to third parties (media, news outlets, social media, or individuals outside the family) this formal request, nor any documents or information provided to the IPO (France section) in connection with the case, without the prior written consent of the association;

2. Not to independently publish any information regarding the missing person, their loved ones, or the circumstances of the disappearance that has not been approved by the association;

3. To direct any inquiries from third parties (media, content creators, or private individuals) concerning the case to the association, ensuring that communication remains coordinated and that the safety of the missing person and their family is preserved;

4. To inform the association without delay of any unauthorized leak or dissemination of which I become aware.

I acknowledge that these rules are intended to protect the person being sought, their family, and the effectiveness of the search efforts. I am aware that failure to comply with this commitment may lead the association to suspend its involvement in the case.

Signed at ..... On .....

Signature preceded by the phrase "Read and approved"

Confidentiality
Data Protection Policy
(Document to be kept for your records)

The purpose of this policy is to specify the rules applied by the IPN Section France (International Police Network – France Section) concerning the collection, use, and protection of personal data.

It applies in particular to the following categories of individuals:

- Volunteer members of the association (analysts, active members, etc.).

This policy applies to data processing carried out through the association's website, its mailing lists, as well as in connection with the internal management of information collected by IPN Section France.

In accordance with Article 4 of Regulation (EU) 2016/679 on the protection of personal data (GDPR), personal data means any information that allows a natural person to be identified directly or indirectly, including their last name, first name, email address, IP address, or any other similar data.

IPN Section France undertakes never to sell or rent the personal data it collects. This information is used solely in connection with the association's activities and may, where applicable, be disclosed to the competent authorities pursuant to a lawful request.

1.Scope

This policy applies to all data processing activities carried out by IPN Section France:

- through its website: www.international-police-network.fr
- as part of the management of volunteers and members;
- as part of missing person search activities carried out at the request of families.

The legal basis for the processing is the consent of the individuals concerned, obtained when they voluntarily provide their information through forms or application files.

2. Nature of the Data Collected
The data collected varies depending on the purpose of the processing.

Contact Form
We collect:

- Last name and first name;
- Contact details (postal address, telephone number, email address).

Volunteer Membership
As part of an application or membership process, we may collect:

- Civil status information;
- Full contact details;
- Identification photograph;
- Criminal record extract (Bulletin No. 3);
- Information relating to skills and availability.

Mailing Lists
Only the email address is collected in order to enable the sending of internal information.

Family Files – Missing Person Searches
In order to process a search request, we collect:

- The identity and contact details of the applicant;

- Their relationship to the missing person;
- The reference details of the report filed with the relevant authorities.

We also collect the information necessary for the search:

- Identity of the missing person;
- Last known address;
- Background information and circumstances surrounding the disappearance;
- Contact details of individuals who may potentially be contacted.

Website connection data (IP address, date, time, browser type, pages visited) is collected by the website host and provided to the association only in the form of anonymized statistics..

3.Purposes of Data Use

The data collected is used exclusively for the following purposes:

- Responding to requests submitted through the contact form;
- Managing applications and administering volunteer members;
- Distributing internal information through mailing lists;
- Processing and monitoring search cases entrusted to the association;
- Ensuring the security, traceability, and statistical analysis of website usage.

Depending on the circumstances, individuals concerned may refuse to be included in internal communication tools (for example, the member directory or certain mailing lists).

4.Data Recipients

Access to personal data is strictly limited to:

- The association's officers and managers;
- Volunteers who have been expressly authorized and are responsible for processing a specific case.

No data is disclosed to third parties except where required by law or pursuant to an official request from the competent authorities.

5.Data Retention Period

Personal data is retained for periods proportionate to its purpose:

- Contact requests: 5 years from the date of the last communication;
- Volunteer membership files: 5 years after the end of membership;
- Mailing lists: for the entire duration of the subscription;
- Family files: for the duration of the search, then archived for 5 years;
- Connection data: maximum of 12 months.

6.Data Security

IPN Section France places particular importance on the protection of personal data. Technical, organizational, and physical measures are implemented to prevent unauthorized access, loss, alteration, or disclosure of information.

7.Data Location and Storage

Data is stored within the European Union, on secure digital storage systems or in paper archives held by the association.

8. Rights of Data Subjects

In accordance with the GDPR and applicable French legislation, every individual has the following rights:

- Right of access;
- Right to rectification;
- Right to erasure;
- Right to restriction of processing;
- Right to object; • Right to data portability.

Individuals may also provide instructions regarding the retention, deletion, or handling of their personal data after their death.

These rights may be exercised by contacting the data controller:

IPN Section France
2 avenue Becquerelle
92600 Asnières-sur-Seine
Email : ipn.section.france@gmail.com

9.Complaints

In the event of any difficulty or question regarding the processing of personal data, individuals may contact the association by email. Individuals may also lodge a complaint with **the French Data Protection Authority (Commission Nationale de l'Informatique et des Libertés – CNIL).**

10.Policy Updates

This privacy policy may be amended at any time to reflect legal, technical, or organizational developments. The current version is the one published on the association's website